Welcome: Annmaree

School Prayer: Dear Lord, bless our school so that by working together and praying together, we may learn to serve you and to serve one another. We ask this through Jesus and Mary. St Benedict, pray for us


Apologies: Elona, Jo B, Joanne D, Jo R, Justine P, Louise H

Matters discussed:

1. Minutes from last meeting accepted as an accurate record
   2nd March 2015
   Accepted Cassie
   Seconded Dave

2. Matters Arising from Previous Minutes
   • The class rep recruitment flyer has gone out.
   • Tuckshop flyer will go out this week.
   • Uniform flyer – awaiting on some information on the role. Role description to be discussed at the end of meeting and Katica will prepare a draft.

3. Correspondence
   • Nil noted

4. Reports
   (a) President (Annmaree)
      o Annmaree thanked everyone for taking on a position.
      o No one has put their hands up for the remaining vacant positions. These will be promoted as roles which can be taken up by more than one person.
      o Mother’s Day stall – Jo and Maria are on track with this.
      o There is interest from Kingswood College to hire our mini golf equipment. Dave has told them the hire fee is $100.
      o Burwood Festival:
        ▪ To be held 2 May.
        ▪ This year we have the sausage sizzle and BBQ store which will run between 10am-3pm.
- Annmaree to find out if we can also sell our Crafty Madam items, jams and drinks, and if there will be another sausage/BBQ store.
- If we are the only sausage sizzle store, then we will only do sausages. If there will be others, we may offer other burgers etc to distinguish ourselves.
- Katica will prepare a flyer to be sent out for help at the appropriate time.
- The festival’s organisers have asked about using Hine Hire, which is great news given the Hines’ generous support to us in the past.
  - Parish activities – Fr Dave has given Annmaree a list of the Parish’s activities for the year:
    - Car raffle
    - Mother’s Day raffle – to be drawn at the Mother’s Day morning tea. We will do a Father’s Day raffle instead.
    - Christmas in July lunch – 22/7
    - Dinner dance – 31/10
    - Cup sweep – Nov
    - Concert – TBC.
  - Pin board – Annmaree to follow up with Maria re sponsorship from the Bendigo Bank

(b) Principal (Barry)
- Barry went through recent school activities including Grades 5/6 camp, Andrew Chinn workshop with children and staff, incursion about bullying and Open Day.
- In process of preparing for school review.
- Kidsmatter (mental wellbeing program) – planning to have a launch with assembly and inter grade activities.
- First Reconciliation – this coming Thursday.
- Interviews have been held for the teacher’s aide position now that Mel Pascal has left.
- Need a volunteer from P&F to attend the Education Board meeting. Katica and Gen will share the role.
- The school is looking at new toilets and may be using the funds raised by P&F towards this.

(c) Treasurer (Dave)
- We need to put in the newsletter the total amount P&F raised in 2014. Dave will confirm.
- Dave is arranging for bank account signatures to be changed.
- We recently raised $145 from the Pop up shop.
- As previously discussed, we may have some income from hiring out our mini golf equipment.
- Current balance of the P&F account: ~$37,000.

(d) Tuckshop
- Jo B has said that the roster for term 2 is not done yet as there are still not enough volunteers.
- We will wait for the flyer and not open the tuck shop in term 2 for the first few weeks, communicating that this is because there are not enough helpers. Hopefully this and the flyer will encourage more people to volunteer.
- Power tripped on Friday – equipment needs to be tested.
(e) **Social Activities (Gen)**

- Currently preparing for Mother’s Day morning tea.
- A donation box will be placed on every table to fundraise for the new toilets.
- Barry to speak to teachers about kids doing some artwork to place around the hall on the day.
- Barry will also speak to the choir about singing at the morning tea.
- We discussed about changing the morning tea to breakfast but it was decided that this will stay as morning tea as there is Mass at 9am and there are not enough volunteers.
- Trivia night – proposed date is 19 June (TBC).

5. **General business**

- **Class reps** – we have 2 class reps for each class now, with the following additional reps:
  - 1/2O – Jenny Lau
  - 3/4C – Sondre Callec
  - 5/6M – Kaz Palmer
- Social gathering for class reps – to be held on 16 April.
- Welcome morning tea for new mothers will not be held this year.
- Katika suggested that we have a rolling calendar of activities for the year to help keep track of upcoming activities.
- 2016 Night Market coordinators: Gen and Annmareae. Recruitment for more helpers next term.
- Art show will be held in September.
- There was a suggestion that a sleepover be held in the hall for the Grade 4’s to prepare for camp.

6. **To do list**

- **Annmareae:**
  - Follow up Burwood Festival re sale of Crafty Madam items, jams and drinks, and if there will be more than 1 sausage sizzle store.
  - Follow up on Maria re sponsorship for pin board.
- **Barry:**
  - Speak to Maria re applying for sponsorship for new toilets
  - Tag & test for tuck shop equipment
  - Speak to teachers re artwork for Mother’s Day morning tea
  - Speak to choir re singing at Mother’s Day morning tea
- **Dave:**
  - 2014 P&F fundraising total figure
- **Katica:**
  - Flyer re uniform coordinator
  - Flyer re Burwood Festival volunteers
- **Gen:**
  - Purchase extra coffee percolators and white table cloths
- **Everyone:**
  - Have a think about the night market

**Next Meeting** – Monday 27th April, 8pm, in St. Benedict’s Staff Room.