Welcome

Annmaree

School Prayer

Dear Lord, Bless our school that by working together and praying together we may learn to serve you and to serve one another. We ask this through Jesus and Mary. St. Benedict’s pray for us.

Present

Apologies
Nicola R, Phuong, Shirley G

Minutes from last meeting accepted as an accurate record
27th October 2014 Accepted AnnMaree
Seconded Jackie H

Matters Arising from Previous Minutes
Jo reported the amount documented in the October minutes for the amount spent on the raffle so far was incorrect. The total spent for the raffle is $756 for printing and $80 for two i tune cards, a total of $836.

President’s report
-Sponsors for the Fair are slowly coming in.
-AnnMaree has approached J.A Cain for a further two advertising boards, to make a total of four.
-Discussion was held about the benefits and disadvantages of hiring an Eftpos machine for the Fair. This would be quite costly. Barry will approach Karen about the possibility of using the schools portable machine. She will let us know if using it for the fair will cause her difficulties with the school funds.
-Barry did not have an opportunity to ask the teachers if they would be willing to donate a service for the Silent Auction, eg. babysitting. Annmaree will send an email to the staff.
-Annmaree will check with the teachers if it is possible to use the Art room for storage the week before the fair.
-A “Please assist” letter will be put out soon to ask families the times they will assist at the fair. Minimum of two hours is expected.
-It had been requested to buy a drink dispenser for the day of the fair. It was decided against due to cost. Annmaree will organise to a loan of a dispenser for the day.
-Jo Barnes reports the flyers are being printed.
-Jackie H will co ordinate the “letter drop” for the weekend of 22nd/23rd November to prevent getting lost amongst Election material. Families will be asked to take to kinders their children attend.
-Two Barbecues will be required for the Fair. Barry says there is a third in storage. Maintenance to look at it to see if usable.
Principle’s Report
Nil report

Treasurer’s Report
Jackie handed out Expense claim forms and encouraged people to claim before the Fair. It would be beneficial to know the expenses before the day of the Fair.

Uniform Shop
No report

Maintenance
No report

Tuck Shop
No report

Grants Co-ordinator
No report

Correspondence
Nil correspondence

General Business
Raffle
Jo is awaiting the permit for November 21\textsuperscript{st} to sell in the Burwood shops. IGA is happy for ticket sellers to sit in front of their store. Tickets will also be sold at the netball courts and weekend Masses.

Prep Information Night
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Shirley has developed a fantastic booklet to use at the Prep dinner. This will determine “indication of Interest” for P&F, tuckshop, class rep.

School Disco
Damien has confirmed he will be available to run the Disco at the school Disco. It was decided not to purchase the smoke machine.

Other
First P&F meeting 2015 will be Monday 2\textsuperscript{nd} February

AGM 2015 set for Monday 2\textsuperscript{nd} March

New Business
Nil

Meeting closed 21.00hrs.

Next Meeting – 24\textsuperscript{th} November at 8pm, in the Staff Room.