St. Benedict's Parents & Friends
Minutes of Meeting Held on
Tuesday 27 May 2014
In The School Staff room

Welcome
Annmaree

School Prayer
Dear Lord, Bless our school that by working together and praying together we may learn to serve you and to serve one another. We ask this through Jesus and Mary. St. Benedict’s pray for us

Present
Barry, Annmaree, Gen, Kirstin, Dave, Justine, Jo D, Cassie, Jackie H, Jo R, Nicola, Julia C, Jo D

Apologies
Louise, Shirley, Joanne B, Cassie L, Phuong

Minutes from last meeting accepted as an accurate record
28 April 2014  Accepted  Nicola
               Seconded  Jackie

Matters Arising from Previous Minutes
None.

President’s report
AnnMaree expressed a big thank you to:
Nicola and Jo for running a fantastic Mother’s Day stall
Gen for the outstanding Mother’s Day Morning Tea
Shirley for all her work coordinating the Dutch Pancake Stall at the Burwood Festival
She and all the P&F greatly appreciate all the work done by these people.

AnnMaree asked for ideas to get people involved in school activities. Discussion was held on the fact that events this year have been poorly supported.
Pizza night was well attended but a class based event.
Magic Night- poor response
Crafty Madams- down on numbers
Class morning teas- small numbers
The P&F are unsure on how to encourage people to attend.
It was discussed that tea and coffee might be provided after assembly once a month, maybe run by the parents of the class presenting. No dates were decided on.

Social night
So far a poor response. A reminder will be sent out. Gen happy to set up hall so no helpers required.
Fete Update

The meetings are going well and are really productive, so thanks to those who attend.  
The name for the Fete is “Old School Fair” Christmas Theme. 
Storage is required for items somewhere in the school or Benedict House.  Barry did not feel Benedict House was an option.  He will look in the container and see if possible to make any room. 
The Fete committee asked if anyone would be able to build a Mini Golf course.  Dave has suggested Matt and will ask him.  
Once the design of theme is complete, we will start working hard on promotion and seeking support. 
Crafty Madams needs support.  Everyone is welcome.  They do not need to be able to sew as there are all sorts of tasks. 
The decision has been made to spend just over $5000 on rides for this year’s Fair. 
Just under $4000 was spent at the 2000 Fair.  It is felt there must be a variety of rides to be able to sell wrist bands.  A large slide, Chair-a Plane, Bungy jump and mini golf have been organised.  Justine has a contact with the ride company and will discuss price and possibility of discount with them.  
The Fair committee will begin asking for lollies, bottles etc for each stall, early next term.  These requests will be spread out so that not all at once.  This will make it easier for families to contribute. 
Jo is going to obtain raffle barrel for Fair day.

Principals Report

Barry has sent out an email about a Catholic Identity Survey, as part of the school review.  It helps to identify what type of Catholic school St. Benedict’s is.  The staff, grade 5/6 students and parents are invited to complete it.  It is to be returned within the month. 
St. Benedict’s has recently purchased 64 IT devices, and has received the tablets, ipads and laptops.  Grade 5/6 students are already using these devices.  The school can borrow up to $50,000 for this purpose, but may not use entire amount. 
Barry also thanked all the people who helped with the Mother’s Day stall and Burwood Festival. 
The cross country was a success. 
There will be a student free day, June 19th.  Staff will be attending an in-service session on Contemporary learning.  
Italian Day will be held June 20th to coincide with the World Cup.  A dance group will come to the school.  Pizza will be provided.

Treasurers Report

Jackie is going to continue using excel for reports due to the small amount of transactions occurring. 
There will be a small amount of petty cash (<$50) held to avoid multiple transactions. 
180 items left from Mother’s s Day stall for next year. 
The tuckshop money has not been transferred into P&F account as yet, so approx. $3500 to come across. 
Mother’s Day breakfast cost approx. $300
**Tuckshop Report**

Nil report

**Uniform Shop**

Nil report

**Grants Co-ordinator**

No report

**Maintenance**

Dave has asked if it was possible to put a spring loaded device on the upper gate to ensure it is closed at all times.

**Correspondence**

Father's day promotional material
Fundraising catalogue

**General Business**

**Basketball Uniforms – Nicola**
Nicola asked if it is possible for the school to supply basketball uniforms for the children attending Hoop Time. She feels the school does not look competitive in their sports uniforms and there is also an issue with player numbers. Barry feels that the school may have already purchased and will look into. Nicola also addressed the need to have two adults to assist with each team sent.

**Uniform Purchasing – Dave**
Dave asked if it would be possible to have a uniform PDF on the website. He asked if this could be used to purchase uniforms on line with a transfer of funds. A name would be used for a reference.
AnnMaree will discuss if this would be possible with Karen
Further to discussion about the website. It was suggested the absentee form also be available online. Barry will discuss with Daniel.

**Meeting closed 21.00**

**Next Meeting** – Monday 16th June 8pm, in the Staff Room.