St. Benedict’s Parents & Friends
Minutes of Meeting Held on
Monday 28 April 2014
In The School Staff room

Welcome
Annmaree

School Prayer
Dear Lord, Bless our school that by working together and praying together we may learn to serve you and to serve one another. We ask this through Jesus and Mary. St. Benedict’s pray for us

Present
Barry, Annmaree, Gen, Louise, Shirley, Kirstin, Dave, Justine, Jo D, Cassie, Jackie H, Jo B,

Apologies
Phuong, Elona, Nicola, Julia C

Minutes from last meeting accepted as an accurate record
17 March 2014  Accepted  Jackie H
                     Seconded  Jo B

Matters Arising from Previous Minutes
None.

President’s report
Easter Egg Hunt: P&F had supported an idea of Julie N-S, for an Easter Egg hunt at school. Julie had sourced the eggs. The timing of the school holidays made the last day of term 1 too early for Easter. It wasn’t also felt appropriate to hold directly after the solemnity of the Easter assembly. It was to be run first week of this term but unfortunately the weather deterred this. Thank you to Julia for suggestion.

Mother’s Day Raffle:
Fr. Dave notified Annmaree that the Parish was holding a Mother’s Day raffle with great prizes. The Parish wanted the involvement of the school families in the selling of the raffle tickets and for the raffle to be drawn at the Mother’s Day morning tea. This was agreed to and P&F will not run a school raffle at the moment. The P&F will hold a Father’s Day raffle in September and sell to the Parish in conjunction with school. There has been a notice in the school newsletter advising of distribution of tickets to school families.

Burwood Festival:
The Burwood Festival is being held Saturday May 3rd. St. Benedict’s P.S. is running the Dutch Pancakes stall. The new mixture has arrived. Volunteers will make the mix, Friday afternoon at AnnMaree’s house. The whole bag will be made up as unsure of storage for extended times. Clean milk cartons are required for Friday. The bottles from last year will be used. AnnMaree will obtain plates, toothpicks etc. Shirley is working on roster.
Phil is setting up the marquee and trestles with Brendan and Stewart. They will pick up the BBQ at same time. Lemon, sugar and Maple syrup will be supplied for toppings on the day. A notice will be sent out for lemon donations.
Discussion was held on pricing. Cassie will find signage and the price will be kept the same or otherwise $3 for 6, $5 for 12 was agreed upon.
AnnMaree, Justine, Shirley and Ryan will set up. Jo will organise gas bottles.
AnnMaree to pick up ice. School Open day flyers will be placed at stall.
AnnMaree has reapplied for Street Traders certificate for the festival and fete.
Jackie to organise float for the day
Barry to promote to school community.

Mother’s Day Morning Tea
Invitations for the Mother’s Day morning tea have been sent home.
Scones ordered from Breadstreet.
It was suggested some gluten free products be sourced also.
The year 6 students are to assist on the day with serving, dishwashing and child minding.
Julie will be approached for flowers. It was suggested to find and use the small vases from a previous year 6 dinner.
Each grade is to supply drawings for the wall.
A notice requesting father’s to assist on the day will go out.
Mother’s day stall to be run by Jo, Nicola and Maria after the morning tea.

Fete

A fete meeting is being held tomorrow. There has been a time change due to the running of the cross country. The first meeting was very productive.

Stalls

- Food
  - BBQ (sausages, hamburgers etc)
  - Candy Bar (including soft drinks)
  - Cakes and Preserves (inc. cookie jars)
  - Coffee, tea (including scones, jam and cream)
  - Dutch pancakes

- General
  - Preloved books, clothes, t&t
  - Plants
  - Silent Auction
  - Crafty Madams

Amusement Stalls
- Lucky Jars
- Big Wheel (with ham spins)
- Kidstyling
- Mystery bottles
- Rides

Raffle
Raffle ticket items are required. Some donated items may be best for the silent auction. Generic prizes that could be used by anyone would be best. St. Benedict’s need to source sponsorship very quickly as Wattle Park P.S is already canvassing Burwood shops.

Principals Report

The Open day held on 19th March was felt to be very successful. The next Open day will be held next Tuesday, May 6th. This will not compete with State schools.
The classrooms have received the new tablets and laptops, spread over all levels. Three children from the school were baptized on Easter Sunday, Leon, Tyler and Taylah.
The annual cross country will be held tomorrow for students in year 3 to 6.
Two in-service Days will be run this term. The second in-service day will be discussing Contemporary learning and how to use the new IT devices in the school. We now have a ration of 1 device:2 children in the classroom. The older devices are being used in the computer lab.

Erika P has entered St. Benedict’s in a global art project, involving sending the children’s artwork overseas.

We have had Emmaus student’s helping at the school as part of their Duke of Edinburgh award.

It is time for the school review which occurs every 4 years. It is looking at St. Benedict's “Catholic Identity”, to ascertain what “type of Catholic school” it is. Surveys will be sent out to Grade 5&6 families. The Leadership team is to do them first.

Naplan is to be run May 13-15

School photos are to taken in winter uniform.

**Treasurers Report**

No real update as nil activities due to holidays. Jackie discussed it would be helpful to show cost, profit/loss for each event held as this information could be looked back on in further years. Jo discussed most appropriate way to set up MYOB for this to provide a good resource when looked back on.

**Tuckshop Report**

This will be the first week of Tuckshop this term

It is thought a good time to transfer funds, $3,000, to the P&F fund as this amount is not required for the running of Tuckshop week to week.

There has been a minimal response to requests for Tuckshop helpers. Karen Palma has offered to be a team leader.

3 team leaders will finish at St. Benedict’s in 2014 so need to be request new helpers before then.

**Uniform Shop**

Nil report

**Grants Co-ordinator** (Report given by Barry.)

Barry is looking at some possible grants such as the sustainable energy grant. He has put in a request for further information and is waiting to see what is required. He is going to approach Paul H for advice about this grant.

**Maintenance**

No report.

**Social & Fundraising**

No report.

**Correspondence**

Mother’s day promotional material
General Business

Family Magician Night
It was a disappointing turn out but great to see all levels of the school represented. It was a very cold night which may have deterred families. It was thought to be too late in the term for a “Welcome” event. The first P&F meeting will be held earlier in 2015 to allow for planning. The Magician was very entertaining.

Olga’s 20th Year Anniversary
We are waiting on the exact date of Olga’s of commencement. It will be re-agend in August minutes.

(Later correspondence confirms the date of Olga’s 20 year anniversary is 20th October)

P&F email address
Nil forwarded emails have been received. The address will continue and be forwarded to the secretary.

Class Reps
Barbara K and Jenny L have volunteered to be class reps for 1/2L
Query whether Mary L has volunteered to be class rep for 3/4R.
Nicola and Karen P 5/6M

Entertainment Books 2014
Shirley informed us that the payment method for these books has changed. The school is paid at the end of the process. It is easier method to administer.

Crafty Madams
Crafty Madams is being run tomorrow night by Cass. Daniel to send out a push notification.

Percolators
The new coffee percolators have been bought. $93.00 x 2. Thank you to Jo’s sister who was able to buy them at discounted price. As a subsidiary of the school we will receive GST reimbursement. They will be used at the Mother’s Day morning tea.

Meeting closed 21.40

Next Meeting – Monday 26th May 8pm, in the Staff Room.