St. Benedict's P&F
Minutes

Thursday 21st November, 2013

Welcome
Sonia

School Prayer
Dear Lord, Bless our school that by working together and praying together we may learn to serve you and to serve one another. We ask this through Jesus and Mary. St. Benedict's pray for us

Present
Sonia, Julia, Jackie, Joanne, Angelina, Renee, Karen, Shirley, Kirstin, AnnMaree, Barry, Nicola, Cristina, Joanne

Apologies
Phuong, Yvonne, Julia, Jason, Sandro

Minutes from last meeting
Thursday 10th October 2013
Accepted Renee
Seconded Kirstin

Matters Arising from Previous Minutes
Nil

President's report
Sonia had nil to report

Principals Report
The Art Show, Grandparents Day and First Holy Communion have all occurred since the previous meeting and all were a great success.

The 2014 Prep enrolment is approximately 24 at this stage so one Prep class is planned.
Barry proposes there will be 8 classes (1 Prep, 3 x 1/2, 2 x 3/4, 2 x 5/6), in 2014.
Mark Westwood is leaving as has been previously announced, to a Deputy Principal position in Lilydale. Ms. Torres and Mrs Shannon will be taking on the Curriculum Leader role. The school is employing two graduates and a new teacher, (2 years experience) for 2014. Negotiation of roles is currently in process.

The Ipads have arrived and are being well used. The staff are currently becoming used to them and what they offer. Some inservices have been attended. Daniel is preparing some more to be used soon. The school plans to buy approximately 40 new devices: either Ipads/laptops or tablets in 2014, using school resources.

An appeal for the Phillipines is currently being run, kindly organised by Natalie. The children have really taken this on board.
**Treasurers Report**

Cristina reported there is currently $9000 in the account. There have been nil purchases this month.

**Tuckshop Report**

Joanne reported tuckshop currently has a net profit $2,600 and a 21% margin. The freezer is being run low to allow for storage of food for the School disco and holiday period.

It was confirmed icy poles are $1.20 and not $1.40 as incorrectly documented in the newsletter. Though incorrectly listed it was confirmed that only $1.20 was being charged and that the change was given. The newsletter is to be changed.

**Uniform Shop**

Karen reported the Prep 2014 uniforms are organised. Karen P is to coordinate this Thursdays Prep cup of tea. 2014 Grade 6 tops are in progress.

**Maintenance**

No report

**Social & Fundraising**

Annmaree’s report is attached.

**Grand parents Day:**
Thank you to all the helpers.

Annmaree discussed there is an issue with the current coffee plungers and they do not work. (the rubber has perished). The options discussed were to buy coffee percolators or Bodum brand coffee plungers. It was agreed to buy and trial 2 large size bodum plungers. Karen C will price and inform of the cost.

**Art Show:**
All sausages from Election day were used.

**School Disco:**
To be held Wednesday 18th December, 6-9pm
Damien D has agreed to DJ at minimal cost
It was agreed to run as other years.
Annmaree is going to ask Danny to deliver Santa safely as he did last year. P&F will provide ice cream, lolly pop and wrist band when Santa arrives. Gary B is to be asked to play “the major role”.

**General Business**

**Staff Lunch**
As per other years it was agreed the parents would organise lunch for the staff on the last day of school, December 20th. A donation of $5.00 per family will be asked for via the bucket. Annmaree will send out a note.

**End of year Mass**
Time of end of year school Mass is still being arranged.
**Grade 6 Graduation**

The Grade 6 Graduation is being organised and will be held in the School hall after the School Mass. The P&F have agreed to increase the annual donation to this event to $300.

Grade 6 parents asked if it could become a tradition to have Grade 5 parents assist on this night to allow the Grade 6 parents to attend the Mass and enjoy the night more. As P&F do not organise Graduation, it was felt the Grade 6 organising group could ask Grade 5’s for some assistance in this regard.

Meeting Closed – 8.45pm

Next Meeting – 5 December 2013